

Instructions:

Print this handy checklist for any building project. It can be applied partially to any project. It will make sure you have all the bases covered. This is the best tool in the tool box to begin any project with.

Customer:

Legal Address:

Reg.Plan #:

City:

Municipality:

▣ Building Permit Information

Lot size:

(W):

(D):

Area:

Sq.ft.:

Road access:

- Curb
- Cut
- Culvert
- Damage Deposit:

amt.:

Permit required

Zoning:

Setbacks:

Front:

Back:

Side:

Building Specs.:

Sq.Ft.:

Percentage:

Building Height:(ft.)

Building Area/footprint:

No. of Story's:

Type of Building:

Class of Building:

SERVICES

2 Power:

- @lot line
- Overhead
- Underground
- 100 amp
- 200 amp

Other:

3 Water:

- Well
- municipal
- at lot line
- Drilled-Size:

(5" or 6"):

Capacity

(G.P.M.)

4 Natural Gas:

- yes
- no

5 Driveway:

- Gravel
- Asphalt/tar
- Concrete
- Stamped
- Interlock
- None

6 Lot Grading Plan:

- Yes
- No

7 Lot Grading:

- Scrape Topsoil
- Spread Topsoil
- Excess Fill
- Shortage of fill
- Adequate fill
- Shortage Topsoil

8 Soil type:

- Clay
- Sand
- Gravel
- Silt
- Other

9 Sewer or Septic System:

- Class IV
- Class VI
- Holding Tank

Other:

Pre-engineered

Inspections:

Import Sand:

10 Home Style

- Colonial
- Side split
- Back split
- Two Storey
- 1 1/2

Other:

11 Garages:

- None
- Carport
- 1 1/2
- Double
- Other:

12 Foundation:

- 8" concrete
- 9" concrete
- 10" concrete

Other:

Reinforced:

- Concrete Block
- Preserved wood
- Slab on grade

Other:

13 Height:

- Full
- Crawl Space

- Custom (>7'10"):

- Basement Walkout
- Steel Beam bearing or
- Load bearing walls

14 Exterior Wall Makeup:

Studs: Height

- 8'0"
- 7'6"

Other:

- 2" x 4"
- 2" x 6"

15 Sheathing:

- 7/16" Aspenite
- 1/2" Spruce Plywood
- 7/16" Tentest

Insulating Sheathing:

- 1/2"
- 1"
- 1 1/2"
- 2"

- Glass Clad
- Styrofoam S/M

Other:

House Wrap:

Tar Paper

16 Exterior Cladding Finish:

Masonry:

- Clay
- Shale
- Calcite/Cement
- Fieldstone
- Reclaimed
- Angelstone

Brick Cladding:

- All
- First Storey
- None

17 Siding Cladding:

- Vinyl
- Aluminum
- Wood

Insulative factor:

18 Windows:

- Casement
- Awning
- Slider
- Single Hung
- Double Hung

- single glazed
- double glazed
- triple glazed
- low e/argon

Exterior Finish of Window:

- Paint Grade
- Aluminum clad
- Vinyl Clad
- Solid PVC

Special Features

- Skylights
- Half Round Windows
- Transoms
- Terrace doors
- 2x6 extensions
- 2x4 extensions

Other

Decorative Grills

- Front Only
- All round

Interior Finish

- Clear Pine
- Finger Joint
- Solid PVC

19 Heating System:

Furnace

- Natural Gas
- Propane
- Oil
- Electric
- Oil/Wood
- Normal efficiency
- High efficiency

Heat Pumps

- Air
- Bi-Valent
- Ground Source
- Closed Loop
- Open Loop

Thermostat

- Manual
- Fully Electronic

Other Equipment

- Air conditioning
- Electronic Air Cleaner
- Humidifier
- Boiler
- Radiant Hear

20 Other Features:

Central Vac

- Rough-in
- Complete
- None

Security Alarm

- Rough-in
- Complete
- None

Intercom

- Rough-in
- Complete
- None

CCTV/DATA

- Rough-in
- Complete
- None

Entertainment/Technology Wiring

- Rough-in
- None

Phone Lines

- 1 line
- 2 lines

- Jacks

21 Trim Details:

- Oak
- Pine
- Mahogany
- Clear
- Fingerjoint
- Colonial
- Flat
- Combination

Sizing:

Casing

Baseboard

Other

22 Flooring:

Vinyl in

Hardwood in

Ceramic in

Hard Surface Quality

Low/medium

High

Carpet in

Carpet Quality

Low

Medium

High

Underpad

Low

Medium

High

23 Kitchen & Vanities:

Cabinetry material

- Oak
- Pine
- Cherry
- Maple
- Mahogany
- High density laminate
- Melamine
- MDF polyester
- Solid
- Veneer

Countertops

- Arborite
- Corian
- Marble
- Ceramic
- Wood

Special Features

- Pots & Pans drawer
- Lazy Susan
- Appliance garage
- Microwave shelf
- Built-in wall oven
- Garbage can
- Dishwasher space
- Light valance
- Plate rail
- Wine Rack
- Spice rack/utensil dividers
- Pantry drawers

Other:

24 Staircase:

- Curved
- Straight
- Mid landing
- Open stringer
- Closed Stringer
- Open Riser
- Closed Riser
- Covered Run

Wood Finished Run:

- Oak
- Pine

Railing

- Traditional
- Contemporary
- Wood
- Metal

- Painted
- Natural
- Stained

25 Plumbing:

Fixtures

Bathtubs

- Acrylic
- Steel Enamel
- Fibreglass
- Whirlpool
- Normal
- 5'0"
- 6'0"

Other

- One piece
- Normal (Tiling) Water Closets
- Insulated
- One piece

Other Plumbing Features

- Bidet
- Temperature Control Faucets
- Non Freeze Taps
- Shutoff valves at all fixtures

Sewage Ejector:

- Holding Tank only
- Tank & Pump

Hot Water Tank:

- 40 Gal
- 60 Gal

Other

- Gas
- Oil
- Hydro

- Single lever washerless faucets
- Vegetable spray
- Spillway kitchen sink
- Steel
- Acrylic
- Plumbing roughed in for 3 pc. in basement

Water softener/purification equipment

- None
- 3 Line system roughed in only
- Pantry faucet
- Manual system
- Meter initiated
- Iron remover
- Purification filtration system

26 Electrical:

Switching devices and plugs:

- Standard
- Decora

Fixtures:

- Customer supply
- Electrician supply

Allowance:

- Yes
- No

Amount \$
